

Sample email text option 1

Here is some draft language you can use with clients to get started using Maple together.

Note: *the items in italics below should be replaced with the actual URL or Maple Invite Code that you generate within Maple.* See the instructions called Invite Clients available in the Maple Pro Welcome Kit.

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I'm looking forward to working with you. We'll be using Maple, an online workspace for personal growth, to support your activities. Let's get started!

We Need to Get Connected in Maple

There are two options that will help you create a Maple account and establish our coaching connection. Choose one of these options:

1. To use a URL, click this link:

<<Insert the URL you generate on the Connect a Client page in Maple>>

2. To use a Maple Code, go to:

MeetMaple.com/Connect and enter this code:

<<Insert the Maple code you generate on the Connect a Client page in Maple>>

If you already have an account you can use either of the above options, or you can choose My Maple/Redeem a Code from the Maple menus and enter the code above.

About Your Maple Account

- This account is your account, I don't have access to anything you put into Maple unless you explicitly Share an entry with me
- We can work in Maple together at no cost to you
- There are other tools in Maple, you can use them or upgrade at your own discretion – try the Guided Tour when you first sign up to learn more

There is an infographic about Maple attached.

Your Next Steps

- After our meetings I'll enter your Next Steps, they'll be on your Maple Dashboard
- You can work at your own pace, the system will give you reminders
- Add progress reports, feedback, and a rating as you work

I can review your feedback so we can discuss them in our next meeting.

If you have any questions about setting up Maple, you can email the Maple Customer Support team at Help@MeetMaple.com or use the [Contact form](#) on the MeetMaple.com website.

Sample email text option 2

Here is some draft language you can use with clients to get started using Maple together.

Note: *the items in italics below should be replaced with the actual URL or Maple Invite Code that you generate within Maple.* See the instructions called Invite Clients available in the Maple Pro Welcome Kit.

One of the ways we can collaborate within the coaching process is using Maple, an online workspace for personal growth. There is a summary of what Maple does, included with this email.

If you don't already have one, you will create an account in Maple. This account is yours and you can use it for our purposes as well as your own needs. The portions of Maple we'll be using together are free to you. Maple also offers other tools that you may find helpful or want to use for this work, feel free to explore these and select or upgrade to options that are right for you.

To get started right now click this link:

<<Insert the URL you generate from the Connect a Client page in Maple>>

If you prefer to use a code to create our connection, go directly to MeetMaple.com/Connect and enter this code:

<<Insert Maple code you generate from the Connect a Client page in Maple>>

If you already have an account you can use either of the above options, or you can choose My Maple/Redeem a Code from the Maple menus and enter the code above.

Once we are connected in Maple I can add the Next Steps that we agree on during our sessions directly to your Maple Dashboard. You'll have these there to work on and as a reminder about your next steps between our sessions. You can also provide feedback or comments in Maple about how the activity is working for you. This is a good way to capture things we want to discuss in our next meeting.

If you have any questions about setting up Maple, you can email the Maple Customer Support team at Help@MeetMaple.com or use the [Contact form](#) on the MeetMaple.com website.